

## ExampleA

### Key Authority Comparable Stats

| Approx. Population         | 92,000  |                 |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
|----------------------------|---|-----------------|--|-----------------|---------|-----------------|--------------|----|-----|-------------|----|-----|----------------------------|---|-----|----------------------------|---|----|----------------------|-----------|-------------|-------------------------|---|----|--------------------|-----------|-------------|
| Type of authority          | Unitary   |                 |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Number of Wards            | 11  |                 |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Number of Members          | 33  |                 |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Political Proportionality  | Coalition   |                 |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
|                            | <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 50%;">Political Party</th> <th style="width: 20%;">Members</th> <th style="width: 30%;">Proportionality</th> </tr> </thead> <tbody> <tr> <td>Conservative</td> <td>13</td> <td>65%</td> </tr> <tr> <td>Independent</td> <td>4</td> <td>20%</td> </tr> <tr> <td>ExampleA Independent Union</td> <td>2</td> <td>10%</td> </tr> <tr> <td>ExampleA People/Group 2</td> <td>1</td> <td>5%</td> </tr> <tr> <td><b>Grand Total</b></td> <td><b>20</b></td> <td><b>100%</b></td> </tr> </tbody> </table>  |                 |  | Political Party | Members | Proportionality | Conservative | 13 | 65% | Independent | 4  | 20% | ExampleA Independent Union | 2 | 10% | ExampleA People/Group 2    | 1 | 5% | <b>Grand Total</b>   | <b>20</b> | <b>100%</b> |                         |   |    |                    |           |             |
| Political Party            | Members   | Proportionality |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Conservative               | 13  | 65%             |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Independent                | 4   | 20%             |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| ExampleA Independent Union | 2   | 10%             |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| ExampleA People/Group 2    | 1   | 5%              |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| <b>Grand Total</b>         | <b>20</b>   | <b>100%</b>     |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
|                            | All Members   |                 |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
|                            | <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 50%;">Political Party</th> <th style="width: 20%;">Members</th> <th style="width: 30%;">Proportionality</th> </tr> </thead> <tbody> <tr> <td>Conservative</td> <td>13</td> <td>36%</td> </tr> <tr> <td>Labour</td> <td>11</td> <td>31%</td> </tr> <tr> <td>Independent</td> <td>7</td> <td>19%</td> </tr> <tr> <td>ExampleA Independent Union</td> <td>2</td> <td>6%</td> </tr> <tr> <td>Putting XXXXXX First</td> <td>2</td> <td>6%</td> </tr> <tr> <td>ExampleA People/Group 2</td> <td>1</td> <td>3%</td> </tr> <tr> <td><b>Grand Total</b></td> <td><b>36</b></td> <td><b>100%</b></td> </tr> </tbody> </table> |                 |  | Political Party | Members | Proportionality | Conservative | 13 | 36% | Labour      | 11 | 31% | Independent                | 7 | 19% | ExampleA Independent Union | 2 | 6% | Putting XXXXXX First | 2         | 6%          | ExampleA People/Group 2 | 1 | 3% | <b>Grand Total</b> | <b>36</b> | <b>100%</b> |
| Political Party            | Members   | Proportionality |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Conservative               | 13  | 36%             |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Labour                     | 11  | 31%             |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Independent                | 7   | 19%             |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| ExampleA Independent Union | 2   | 6%              |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Putting XXXXXX First       | 2   | 6%              |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| ExampleA People/Group 2    | 1   | 3%              |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| <b>Grand Total</b>         | <b>36</b>   | <b>100%</b>     |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Current Council Structure  | <div style="text-align: center;"> <pre> graph TD     MD[Managing Director] --&gt; CS[Chief Solicitor]     MD --&gt; DPH[Director of Public Health]     MD --&gt; DRD[Director of Resources and Development]     MD --&gt; DNR[Director of Neighbourhoods and Regulatory Services]     MD --&gt; DCC[Director of Children's &amp; Joint Commissioning Services]     MD --&gt; DACBS[Director of Adult &amp; Community Based Services]                     </pre> </div>  |                 |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |
| Committee Model since      | May 2013  |                 |  |                 |         |                 |              |    |     |             |    |     |                            |   |     |                            |   |    |                      |           |             |                         |   |    |                    |           |             |

### Observations made in moving to Committee Model

- Kept it simple for first iteration with the aim to review and build if needed
- Needed 18-24 months to embed for review
- All members signed up to what the constituents said they wanted
- Difficulty in setting up remote participation/access
- Digital training requirements high- ongoing support needed
- Holds regular seminars to support Members with update, information, horizon scanning etc.
- Will need to provide clear steer on new model, what this means for members, what powers the committees hold, what you can and can't do, who the key contacts are for Members re Officers, how best to approach and remit.
- Meetings start off more frequent and longer in time within the first 3 years and start to reduce in frequency and running time once embedded

### Key Committee Comparable Stats

|   |  |
|---|--|
| Is there a LAC Model also in place?         | No   |
| Statutory Scrutiny Only?                    | Yes  |
| Separate Scrutiny or Embedded?              | Embedded within Audit & Governance Committee   |
| Scrutiny Decision Making                    | A Committee undertaking statutory scrutiny functions will follow the Scrutiny Procedure Rules set out in Part 4 of this Constitution when considering any matter.  |
| Do the Committees all work in the same way? | Yes, with exception of Children's Services Committee, is held later in the day to support professional SME attendance  |
| Front Doors into Committees                 | <ol style="list-style-type: none"> <li>1. Service (as an access point or via complaint)</li> <li>2. Raise a council complaint, diverted internally</li> <li>3. Attend a committee</li> <li>4. Via Cllr</li> <li>5. Petition for a change, deliver to a Director of relevant service for advice on course of action</li> </ol>  |
| Cross Cutting Issue Process                 | <p>4 routes:</p> <ol style="list-style-type: none"> <li>1. Report/issue in question would go to both/all committees relevant to appraise which committee they believe it falls within. This might involve both Committees doing some work; or</li> <li>2. The same route but the committees do a joint piece of work; or</li> <li>3. Might go to Audit and Governance to liaise and make recommendations about where it sits; or</li> <li>4. As an escalation point, it might go to a solicitor/director to determine which Committee will lead</li> </ol> |
| Decisions taken by Committee Process        | Committee/Sub-Committee Decisions – Committees and Subcommittees will follow those parts of Council Procedure Rules as set out in Part 4 of this Constitution as apply to them when making decisions   |

|                        |   |
|------------------------|---|
|                        | <p>Some decisions are referred to as ‘Key Decisions’ and can be made by Full Council, a Committee or an Officer acting under delegated authority.</p> <p>A key decision is a decision which falls within one or more of the following categories:</p> <p>(a) any decision which is financially significant because it will result in income, expenditure or savings with a gross full year effect of £100,000<sup>1</sup> or greater; or</p> <p>(b) any decision which may have a significant impact on communities living or working in an area comprising two or more wards.</p> <p>All decisions will be made in accordance with the following principles:</p> <p>(a) Proportionality (i.e. the action must be proportionate to the desired outcome);</p> <p>(b) In accordance with the purposes of the Constitution;</p> <p>(c) Having due consultation and the taking of professional advice from Officers;</p> <p>(d) Respect for Human Rights and Equality and Diversity;</p> <p>(e) Best Value;</p> <p>(f) A presumption in favour of openness;</p> <p>(g) Clarity of aims and desired outcomes;</p> <p>(h) Due consideration of options available to the decision taker and outlining reasons for recommendations;</p> <p>(i) Consideration of relevant matters only including any risks;</p> <p>(j) Subsidiarity (i.e. delegation of decisions to the most appropriate level);</p> <p>(k) Efficiency (i.e. decisions must not be unnecessarily delayed); and</p> <p>(l) Reasonableness</p> <p>(m) Consideration of the Legal and Financial Implications</p> <p>(n) Consideration of any impact on Crime and Disorder</p> <p>(o) Consideration of any impact on the Environment and Sustainability</p> |
| Urgent Decision Making | <p>Delegated powers set out in Constitution, may seek advice from Lead of Council and policy chairs</p> <p>Anything committees don't do or urgent between committee dates, Officers can review in consultation with Committee chair, review only with Officers or review only at Committee.</p> <p>The Managing Director (or in his/her absence the Director of Resources and Development), in consultation with the Leader (or in his absence the Deputy Leader), Chair of the relevant Committee (or in his absence Vice Chair), the</p>  |

---

<sup>1</sup> This is £500k for Sheffield

|  |   |
|--|---|
|  | <p>Section 151 Officer and Monitoring Officer, may take a decision normally reserved to Full Council or a Committee where:</p> <p>a) Failure to take the decision promptly would, or would be likely to, harm the interests of the Authority and/or the public.</p> <p>b) The decision is of such urgency that it cannot be delayed to be considered at a meeting of Full Council or the relevant Committee with delegated authority.</p> <p>Such decision must be taken in accordance with the urgent decision procedure set out at Part 3 (CE15 and CE16)</p> |
|--|---|

## Roles

|                               |   |
|-------------------------------|---|
| Role of Lord Mayor            | <p>‘Ceremonial Mayor’</p> <p>(a) be first citizen of the Borough;</p> <p>(b) uphold and promote the purposes of the Constitution;</p> <p>(c) preside over meetings of the Full Council so that its business can be carried out efficiently and with regard to the rights of Elected Members and the interests of the community;</p> <p>(d) ensure that the meetings of Full Council provide a forum for the debate of matters of concern to the local community and a place at which Elected Members can ask questions of the Chairs of Committees and Sub-Committees;</p> <p>(e) promote public involvement in the Authority’s activities;</p> <p>(f) be the conscience of the Authority; and</p> <p>(g) attend, with the Ceremonial Mayor’s consort, the following civic and ceremonial functions (at which both the Ceremonial Mayor and the Ceremonial Mayor’s consort will be entitled to wear the appropriate chains (or the Deputy Ceremonial Mayor and consort if substituting for the Ceremonial Mayor and consort):</p> <ul style="list-style-type: none"> <li>- Annual Civic Service</li> <li>- Annual Memorial Service - Bombardment</li> <li>- Annual Remembrance Day Service and Associated Events</li> <li>- Armed Forces Day</li> <li>- Charity Event(s) to be held at the discretion of the Ceremonial Mayor</li> <li>- Workers’ Memorial Day</li> </ul> <p>(h) Attend as a representative of the Authority at:</p> <ul style="list-style-type: none"> <li>- Royal visits</li> <li>- Official openings</li> <li>- Other Councils’ civic events</li> <li>- Presentation of community awards</li> <li>- School, church and other official visits</li> <li>- Greeting civic and other dignitaries</li> <li>- Any other events, as determined by Full Council</li> </ul> |
| Role of Leader of the Council | The Leader will carry out the following roles:  |

- (a) be the political Leader of the Authority and act as the Authority's principal public spokesperson;
- (b) act for the benefit of all the Borough's citizens and other interested persons and stakeholders;
- (c) give the overall policy direction to the Authority and lead with the Chairs of the Authority's Committees and Sub-Committees, the implementation of policies, budgets and strategies approved by Full Council;
- (d) represent the interests of the Authority and its community (residents and other stakeholders) at regional, national and international levels;
- (e) be the Chair of the Authority's Finance and Policy Committee
- (f) provide policy direction and progress the Full Council's corporate objectives with Committee Chairs, the Managing Director and Chief Officers, the Leaders of other political groups within the Authority, partners and other stakeholders;
- (g) maintain professional working relationships and mutual respect with Elected Members and Officers;
- (h) attend and participate in such civic and ceremonial functions and duties as determined by Full Council.

*The Leader as an Elected Member of the Authority:*

- (a ) subject to the same rules about qualification and disqualification as any other Elected Member. As the Authority operates a Committee system under the Local Government Act 1972, the Localism Act 2011 and regulations made thereunder, the Leader has no formal legal powers and duties vested in him or her under the Local Government Act 1972 or the Local Government Act 2000.
- (b) Holds a significant role within the Authority as the main political spokesperson and the focus of policy direction. Hence, the Leader is the Chair of the Finance and Policy Committee, which has responsibility for the development and interpretation of the Authority's broad policies and its finances.
- (c) Must together with all Elected (and Co-opted) Members adhere to the rules about disclosure of registerable and non-registerable personal interests to comply with the Council's Code of Conduct as set out within Part 5 of this Constitution.

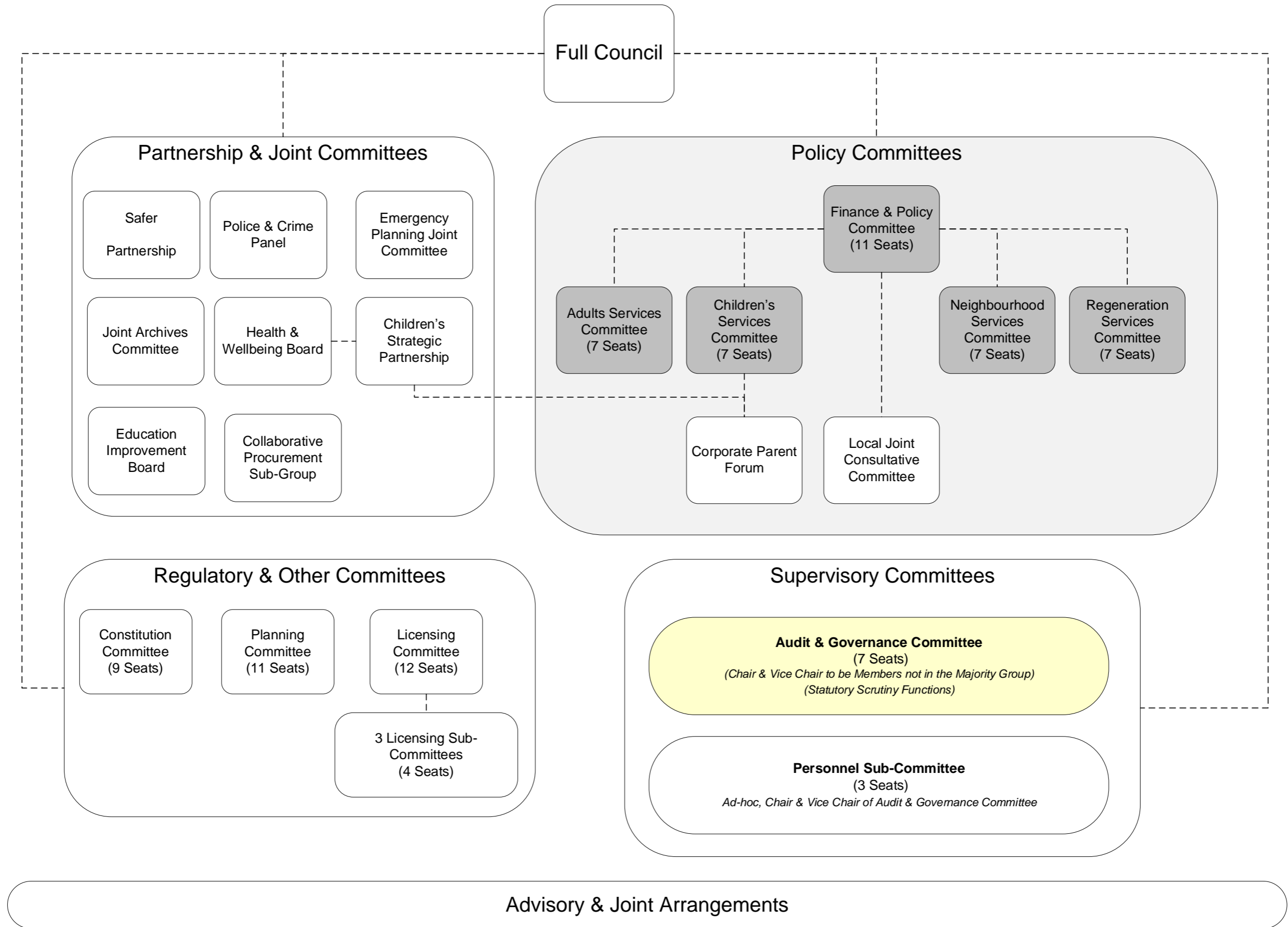
|                                      |   |
|--------------------------------------|---|
|                                      | <p>(d) Where the Leader is a member of a political group, will be taken into account when calculating seat allocations on Committees and Subcommittees of which he/she is a Member. This ensures Committees and Sub-Committees reflect the political composition of Full Council as a whole in accordance with the Local Government and Housing Act 1989.</p> <p>(e) Will receive a Special Responsibility Allowance in recognition of the role of Leader and associated role as Chair of the Finance and Policy Committee as set out in the Elected Members' Allowances Scheme as set out within Part 6 of the Constitution.</p> |
| Role of Deputy Leader of the Council | Full Council will appoint a Deputy Leader who will exercise the powers vested in the Leader if he or she is unavailable or otherwise unable to act.   |
| Role of Committee Chairs             | Not specified   |
| Role of Deputy Chairs                | Not specified   |

### Time Demand of Model

|  |  |
|--|--|
| Number of Bodies in Model                              | 18   |
| Total seats available                                  | 91   |
| Politically proportionate seats available              | 84   |
| Amount of Cllr time taken for the whole model annually | 1941 hours<br>259 days<br>288 weeks  |
| Number meetings annually                               | 128 over the year<br>11 per month  |
| Average per 1 Committee from this Model                | 108 hours annually<br>14 working days<br>3 weeks<br>7 meetings per year<br>1 (rounded up) per month  |
| Average attendance for Cllrs                           | 5 seats to fill<br>503 hours per annum<br>67 days per annum<br>13 weeks per annum<br>33 Committee meetings to attend<br>3 meetings per month |

### SRAs Paid

|  |                   |
|--|-------------------|
| Allowances                                       | ££8,330 per annum |
| Leader of Council/Chair of Overarching Committee | £24,990           |
| Chair of Committees                              | £8,330            |
| Chair of Licensing                               | £4,998            |



## Themed Committees

Example A Authority chose to call these Committees 'Policy Committees' and they align to the old portfolio structure of the Council.

### Finance & Policy (11 seats, Quorum 3)

Acts as an Overarching Committee

|                           |   |                  |                    |                 |
|---------------------------|---|------------------|--------------------|-----------------|
| Days & times of operation | Weekdays 10am   |                  |                    |                 |
| Frequency & Timing        | Intention for monthly   |                  |                    |                 |
|                           | Finance and Policy  |                  |                    |                 |
|                           | <b>Year</b>   | <b># of Mtgs</b> | <b>Total Hours</b> | <b>Av Hours</b> |
|                           | Y1  | 13               | 26h 54m            | 2h 4m           |
|                           | Y2  | 14               | 18h 57m            | 1h 21m          |
|                           | Y3  | 12               | 18h 32m            | 1h 32m          |
|                           | Y4  | 10               | 9h 32m             | 57m             |
|                           | Y5  | 11               | 16h 45m            | 1h 31m          |
|                           | Y6  | 12               | 10h 35m            | 52m             |
|                           | Y7  | 12               | 11h 32m            | 57m             |
|                           | Y8  | 9                | 16h 02m            | 1h 46m          |
| Location of operation     | Single central building   |                  |                    |                 |
| Core functions            | <p>The Finance and Policy Committee is chaired by the Leader of the Council and consists of 11 Elected Members. The Committee is responsible for financial and other resources of the Authority, for formulating, developing and implementing the Authority's plans and strategies under the budget and policy framework. Additional service area responsibility including asset management, strategic procurement, electoral services, revenues and benefits, social welfare and public health, under the Health and Social Care Act 2012, including the development of partnership working.</p> <ol style="list-style-type: none"> <li>1. Responsibility for the financial and other resources of the Authority, for formulating, developing and implementing the Authority's plans and strategies under the budget and policy framework (additional service area responsibility includes: Asset Management, Strategic Procurement, Electoral Services, Revs and Bens, Social Welfare &amp; Public Health under the H&amp;SC Act 2012, inc the development of partnership working)</li> <li>2. The formulation, development and implementation of the policy framework (as detailed below) and budget and the implementation of these in respect of Council functions and services not otherwise the responsibility of Council or any other Committee, in particular finance and support services</li> <li>3. The exercise of public health functions of the Authority under Part 5 of the Health and Social Care Act 2012<sup>2</sup> including</li> </ol> |                  |                    |                 |

<sup>2</sup> Legislative inaccuracy



|  |   |
|--|---|
|  | <p>partnership arrangements made under Section 75 of the National Health Service Act 2006 and the overall development of partnership working</p> <ol style="list-style-type: none"> <li>4. Responsibility for the functional areas, other Plans and Strategies and service areas as detailed in function 15.</li> <li>5. The determination of Departmental staffing proposals where service areas are being amalgamated or disaggregated and/or service area is created, modified or deleted due to changes in grant/external funding (delegation to Managing Director, in consultation with the Chair of Finance and Policy Committee and the Chair of the committee responsible for the relevant service area along with that Director)</li> <li>6. Functions relating to elections with the exceptions of the Statutory Powers reserved for Full Council: <ol style="list-style-type: none"> <li>(a) Power to assign Officers in relation to requisitions of the Electoral Registration Officer</li> <li>(b) Duty to provide assistance at European Parliamentary Elections<sup>3</sup></li> <li>(c) Power to divide electoral divisions into polling districts at Local Government elections</li> <li>(d) Powers in respect of holding elections</li> <li>(e) Power to pay expenses properly incurred by Electoral Registration Officers</li> <li>(f) Duty to declare vacancy in office in certain cases</li> <li>(g) Duty to give public notice of a casual vacancy</li> <li>(h) Power to make temporary appointments to Parish Councils</li> <li>(i) Power to determine fees and conditions for supply of copies of, or extracts from, election documents.</li> <li>(j) Power to submit proposals to the Secretary of State for an order under section 10 (pilot schemes for local elections in England and Wales) of the Representation of the People Act 2000.</li> </ol> </li> <li>7. Functions relating to Local Government pensions, etc, except those reserved to the Audit and Governance Committee</li> <li>8. The final decision, post consultation, on any staffing proposals requiring compulsory redundancy of one or more staff</li> <li>9. Power to make agreements with other Local Authorities for the placing of staff at the disposal of those other Authorities.</li> <li>10. Functions relating to Health and Safety at work</li> <li>11. Writing-off of debts above the limits allocated to Officers. (Delegated to Director of Resources and Development power to write off debts within the approved limit of £1000)</li> <li>12. The sponsorship of new grant-aided schemes subject to specific funding being available</li> <li>13. To receive and examine quarterly reports on the monitoring and outcome of contract letting procedures including outputs, values, value for money considerations and performance</li> </ol> |
|--|---|

<sup>3</sup> No longer relevant due to Brexit

|  |   |
|--|---|
|  | <p>(incorporating if necessary provider comparative analysis) where lowest/highest price is not payable/receivable.</p> <p>14. To receive and examine reports on any exemptions granted to the Contract Procedure Rules.</p> <p>15. Policy Frameworks</p> <ul style="list-style-type: none"> <li>• Community Safety Plan (DNRS)</li> <li>• Council Plan (MD)</li> <li>• Health and Wellbeing Strategy (DCJCS)</li> <li>• Localised Council Tax Support Scheme (DRD)</li> <li>• Medium Term Financial Strategy (DRD)</li> <li>• Housing Strategy (DNRS)</li> </ul> <p>&amp; associated service areas</p> |
|--|---|

### Adult Services (7 seats, Quorum 3)

| Days & times of operation | Weekdays 10am  |             |           |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
|---------------------------|--|-------------|-----------|-------------|----------|----|---|---------|--------|----|----|---------|--------|----|---|--------|--------|----|----|---------|--------|----|---|---------|--------|----|---|---------|--------|----|---|---------|--------|----|---|--------|--------|
| Frequency & Timing        | <p>Intention for monthly</p> <p style="text-align: center;">Adults</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Year</th> <th># of Mtgs</th> <th>Total Hours</th> <th>Av Hours</th> </tr> </thead> <tbody> <tr> <td>Y1</td> <td>8</td> <td>10h 25m</td> <td>1h 18m</td> </tr> <tr> <td>Y2</td> <td>11</td> <td>15h 30m</td> <td>1h 24m</td> </tr> <tr> <td>Y3</td> <td>9</td> <td>13h 4m</td> <td>1h 27m</td> </tr> <tr> <td>Y4</td> <td>10</td> <td>16h 40m</td> <td>1h 40m</td> </tr> <tr> <td>Y5</td> <td>9</td> <td>15h 40m</td> <td>1h 44m</td> </tr> <tr> <td>Y6</td> <td>9</td> <td>13h 40m</td> <td>1h 31m</td> </tr> <tr> <td>Y7</td> <td>9</td> <td>11h 15m</td> <td>1h 15m</td> </tr> <tr> <td>Y8</td> <td>4</td> <td>6h 35m</td> <td>1h 38m</td> </tr> </tbody> </table> | Year        | # of Mtgs | Total Hours | Av Hours | Y1 | 8 | 10h 25m | 1h 18m | Y2 | 11 | 15h 30m | 1h 24m | Y3 | 9 | 13h 4m | 1h 27m | Y4 | 10 | 16h 40m | 1h 40m | Y5 | 9 | 15h 40m | 1h 44m | Y6 | 9 | 13h 40m | 1h 31m | Y7 | 9 | 11h 15m | 1h 15m | Y8 | 4 | 6h 35m | 1h 38m |
| Year                      | # of Mtgs  | Total Hours | Av Hours  |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
| Y1                        | 8  | 10h 25m     | 1h 18m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
| Y2                        | 11   | 15h 30m     | 1h 24m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
| Y3                        | 9  | 13h 4m      | 1h 27m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
| Y4                        | 10   | 16h 40m     | 1h 40m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
| Y5                        | 9  | 15h 40m     | 1h 44m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
| Y6                        | 9  | 13h 40m     | 1h 31m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
| Y7                        | 9  | 11h 15m     | 1h 15m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
| Y8                        | 4  | 6h 35m      | 1h 38m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
| Location of operation     | Single central building  |             |           |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |
| Core functions            | <p>The Adult and Community Based Services Committee consists of 7 Elected Members. The Committee is responsible for services provided to adults with eligible social care needs and their carers, including adult safeguarding, social work and occupational therapy and care packages that support people in the community. Delivery of preventative and community based services for all ExampleA residents that support people to live active healthy lives and to participate in their local communities. The Committee is also responsible for Culture and Events, Learning and Skills Conservation, Parks and Countryside functions (including allotments)</p> <p style="text-align: center;">1. Responsible for Adult Social Care and Preventative and Community Based Services.</p>                                    |             |           |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |    |         |        |    |   |         |        |    |   |         |        |    |   |         |        |    |   |        |        |

|  |   |
|--|---|
|  | <ol style="list-style-type: none"> <li>2. Responsibility for the formulation, development and implementation of the Policy Framework, other Strategies and Plans and service areas as detailed in function 3.</li> <li>3. Policy Frameworks • Annual Library Plan (if required) (DACBS) &amp; associated services</li> <li>4. Accepting, disposing or loaning out objects into the Museum Collection where the value exceeds £100,000.</li> <li>5. Accepting, disposing or loaning out objects where the value is less than £100,000.</li> <li>6. To approve Conservation Grants</li> </ol> |
|--|---|

### Children's Services (7 seats, Quorum 3)

| Days & times of operation | Weekdays 6pm  |             |           |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
|---------------------------|---|-------------|-----------|-------------|----------|----|---|---------|--------|----|----|---------|--------|----|---|--------|--------|----|---|---------|--------|----|----|---------|--------|----|----|---------|--------|----|---|---------|--------|----|---|--------|--------|
| Frequency & Timing        | <p>Intention for monthly</p> <p style="text-align: center;">Childrens</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Year</th> <th># of Mtgs</th> <th>Total Hours</th> <th>Av Hours</th> </tr> </thead> <tbody> <tr> <td>Y1</td> <td>6</td> <td>10h 13m</td> <td>1h 42m</td> </tr> <tr> <td>Y2</td> <td>11</td> <td>14h 15m</td> <td>1h 17m</td> </tr> <tr> <td>Y3</td> <td>7</td> <td>8h 38m</td> <td>1h 14m</td> </tr> <tr> <td>Y4</td> <td>8</td> <td>10h 55m</td> <td>1h 21m</td> </tr> <tr> <td>Y5</td> <td>10</td> <td>13h 10m</td> <td>1h 19m</td> </tr> <tr> <td>Y6</td> <td>10</td> <td>11h 30m</td> <td>1h 09m</td> </tr> <tr> <td>Y7</td> <td>9</td> <td>11h 25m</td> <td>1h 16m</td> </tr> <tr> <td>Y8</td> <td>5</td> <td>5h 05m</td> <td>1h 01m</td> </tr> </tbody> </table>                          | Year        | # of Mtgs | Total Hours | Av Hours | Y1 | 6 | 10h 13m | 1h 42m | Y2 | 11 | 14h 15m | 1h 17m | Y3 | 7 | 8h 38m | 1h 14m | Y4 | 8 | 10h 55m | 1h 21m | Y5 | 10 | 13h 10m | 1h 19m | Y6 | 10 | 11h 30m | 1h 09m | Y7 | 9 | 11h 25m | 1h 16m | Y8 | 5 | 5h 05m | 1h 01m |
| Year                      | # of Mtgs   | Total Hours | Av Hours  |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
| Y1                        | 6   | 10h 13m     | 1h 42m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
| Y2                        | 11  | 14h 15m     | 1h 17m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
| Y3                        | 7   | 8h 38m      | 1h 14m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
| Y4                        | 8   | 10h 55m     | 1h 21m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
| Y5                        | 10  | 13h 10m     | 1h 19m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
| Y6                        | 10  | 11h 30m     | 1h 09m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
| Y7                        | 9   | 11h 25m     | 1h 16m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
| Y8                        | 5   | 5h 05m      | 1h 01m    |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
| Location of operation     | Single central building   |             |           |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |
| Core functions            | <p>The Children's Services Committee is made up of 7 Elected Members as well as a number of other Members including school heads, school parent governors and young people. The young people provide the Committee with a fresh perspective on children's services. The Committee is responsible for children's services including child protection of children and young people and exercising the Authority's functions as Local Education Authority<sup>4</sup>.</p> <p>Children's Services Committee also has a Sub-Committee 'Corporate Parent Forum' which is made up of the members of Children's Services Committee and other non-voting members. The Corporate Parent Forum is responsible for the development, implementation and review of the Council's Corporate Parent Strategies and policies in order to ensure that the Council's duty</p> |             |           |             |          |    |   |         |        |    |    |         |        |    |   |        |        |    |   |         |        |    |    |         |        |    |    |         |        |    |   |         |        |    |   |        |        |

<sup>4</sup> No such thing anymore due to repeal of EA 1996 s12 in 2010 Authorities still have education functions, but they are no longer LEAs

|  |   |
|--|---|
|  | <p>as a 'Corporate Parent' is discharged properly, effectively and consistently.</p> <ol style="list-style-type: none"> <li>1. Children's Services including the care and protection of children and young people. - Exercising the Council's functions as Local Education Authority. - Oversight of the Children's Strategic Partnership</li> <li>2. Responsibility for the formulation, development and implementation of the Policy Framework, other Strategies and Plans and service areas as detailed in function 4.</li> <li>3. Power to nominate persons for appointment as Local Authority school governors</li> <li>4. Policy Framework • Child and Family Poverty Strategy (DCJCS) • Youth Justice Plan &amp; associated service areas</li> </ol> |
|--|---|

### Neighbourhood Services (7 seats, Quorum 3)

| Days & times of operation | Weekdays 10am  |             |           |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |
|---------------------------|--|-------------|-----------|-------------|----------|----|---|--------|--------|----|----|--------|-----|----|----|--------|-----|----|---|---------|--------|----|----|--------|-----|----|---|--------|-----|----|---|--------|-----|----|---|--------|--------|
| Frequency of operation    | <p>Intention for monthly</p> <p style="text-align: center;">Neighbourhoods</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Year</th> <th># of Mtgs</th> <th>Total Hours</th> <th>Av Hours</th> </tr> </thead> <tbody> <tr> <td>Y1</td> <td>7</td> <td>8h 19m</td> <td>1h 11m</td> </tr> <tr> <td>Y2</td> <td>10</td> <td>8h 55m</td> <td>53m</td> </tr> <tr> <td>Y3</td> <td>11</td> <td>9h 18m</td> <td>50m</td> </tr> <tr> <td>Y4</td> <td>9</td> <td>10h 35m</td> <td>1h 10m</td> </tr> <tr> <td>Y5</td> <td>10</td> <td>6h 55m</td> <td>41m</td> </tr> <tr> <td>Y6</td> <td>7</td> <td>4h 35m</td> <td>39m</td> </tr> <tr> <td>Y7</td> <td>7</td> <td>5h 15m</td> <td>45m</td> </tr> <tr> <td>Y8</td> <td>6</td> <td>7h 10m</td> <td>1h 11m</td> </tr> </tbody> </table> | Year        | # of Mtgs | Total Hours | Av Hours | Y1 | 7 | 8h 19m | 1h 11m | Y2 | 10 | 8h 55m | 53m | Y3 | 11 | 9h 18m | 50m | Y4 | 9 | 10h 35m | 1h 10m | Y5 | 10 | 6h 55m | 41m | Y6 | 7 | 4h 35m | 39m | Y7 | 7 | 5h 15m | 45m | Y8 | 6 | 7h 10m | 1h 11m |
| Year                      | # of Mtgs  | Total Hours | Av Hours  |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |
| Y1                        | 7  | 8h 19m      | 1h 11m    |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |
| Y2                        | 10   | 8h 55m      | 53m       |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |
| Y3                        | 11   | 9h 18m      | 50m       |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |
| Y4                        | 9  | 10h 35m     | 1h 10m    |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |
| Y5                        | 10   | 6h 55m      | 41m       |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |
| Y6                        | 7  | 4h 35m      | 39m       |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |
| Y7                        | 7  | 5h 15m      | 45m       |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |
| Y8                        | 6  | 7h 10m      | 1h 11m    |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |
| Location of operation     | Single central building  |             |           |             |          |    |   |        |        |    |    |        |     |    |    |        |     |    |   |         |        |    |    |        |     |    |   |        |     |    |   |        |     |    |   |        |        |

|                |   |
|----------------|---|
| Core functions | <p>The Neighbourhood Services Committee is responsible for a number of service areas including Building Design and Construction, Transport and Highways and Engineering and Environmental Services, Planning and Development Control, Community Safety and Public. The Committee is made up of 7 Elected Members</p> <p>Responsible for the service areas set out in function 7 (except for the Development Control element of Planning and Development functions delegated to the Planning Committee).<br/>To recommend schemes for the general improvement of the area from a Ward Member budget specifically allocated for this purpose.<br/>Responsibility for the formulation, development and implementation of the Policy Framework, other Strategies and Plans and service areas as detailed in function 7.<br/>To undertake enforcement action in accordance with Statutory Legislation<br/>To introduce Traffic Regulation Orders and Highway Infrastructure improvements<br/>Policy Framework • Local Transport Plan • The plans and strategies which together comprise the Local Plan (DNRS). And associated services</p> |
|----------------|---|

Regeneration Services (7 seats, Quorum 3)

|                                |  |
|--------------------------------|--|
| Days & times of operation      | Weekdays 10am  |
| Frequency of operation         | Intention for monthly, but in practice approx. quarterly   |
| Average length of meeting time | 3 hours max<br>*Data unavailable online  |
| Core functions                 | <p>The Economic Growth and Regeneration Committee consists of 7 Elected Members and is responsible for Inward Investment and Economic Growth.</p> <ol style="list-style-type: none"> <li>1. Responsible for the service areas set out in function 3.</li> <li>2. Responsibility for the formulation, development and implementation of the Policy Framework, other Strategies and Plans and service areas as detailed in function 3</li> <li>3. Policy Framework &amp; associated service areas</li> </ol> <p>Please note- this committee is new, and as a result, there isn't a lot of information available about this committee yet</p> |

**Statutory Scrutiny- Audit & Governance Committee (7 seats, Quorum 3)**

| Days & times of operation | Weekdays 10am  |             |           |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
|---------------------------|--|-------------|-----------|-------------|----------|----|---|--------|--------|----|----|---------|--------|----|----|---------|--------|----|----|---------|--------|----|----|---------|--------|----|----|---------|--------|----|----|---------|--------|----|---|---------|--------|
| Frequency & Timings       | <p style="text-align: center;">Audit &amp; Gov</p> <table border="1"> <thead> <tr> <th>Year</th> <th># of Mtgs</th> <th>Total Hours</th> <th>Av Hours</th> </tr> </thead> <tbody> <tr> <td>Y1</td> <td>6</td> <td>8h 11m</td> <td>1h 21m</td> </tr> <tr> <td>Y2</td> <td>11</td> <td>21h 23m</td> <td>1h 56m</td> </tr> <tr> <td>Y3</td> <td>10</td> <td>12h 16m</td> <td>1h 13m</td> </tr> <tr> <td>Y4</td> <td>13</td> <td>19h 43m</td> <td>1h 31m</td> </tr> <tr> <td>Y5</td> <td>12</td> <td>18h 35m</td> <td>1h 32m</td> </tr> <tr> <td>Y6</td> <td>10</td> <td>17h 15m</td> <td>1h 43m</td> </tr> <tr> <td>Y7</td> <td>14</td> <td>26h 45m</td> <td>1h 54m</td> </tr> <tr> <td>Y8</td> <td>6</td> <td>13h 05m</td> <td>2h 10m</td> </tr> </tbody> </table>   | Year        | # of Mtgs | Total Hours | Av Hours | Y1 | 6 | 8h 11m | 1h 21m | Y2 | 11 | 21h 23m | 1h 56m | Y3 | 10 | 12h 16m | 1h 13m | Y4 | 13 | 19h 43m | 1h 31m | Y5 | 12 | 18h 35m | 1h 32m | Y6 | 10 | 17h 15m | 1h 43m | Y7 | 14 | 26h 45m | 1h 54m | Y8 | 6 | 13h 05m | 2h 10m |
| Year                      | # of Mtgs  | Total Hours | Av Hours  |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
| Y1                        | 6  | 8h 11m      | 1h 21m    |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
| Y2                        | 11   | 21h 23m     | 1h 56m    |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
| Y3                        | 10   | 12h 16m     | 1h 13m    |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
| Y4                        | 13   | 19h 43m     | 1h 31m    |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
| Y5                        | 12   | 18h 35m     | 1h 32m    |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
| Y6                        | 10   | 17h 15m     | 1h 43m    |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
| Y7                        | 14   | 26h 45m     | 1h 54m    |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
| Y8                        | 6  | 13h 05m     | 2h 10m    |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
| Location of operation     | Single central building  |             |           |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |
| Core functions            | <p>The Authority has a number of statutory scrutiny responsibilities in relation to health and crime and disorder, as defined within the Health and Social Care Act 2012 and Police and Crime Act 2006. In fulfilling these roles, the Audit and Governance Committee is responsible for the review and scrutiny of matters relating to the planning, provision and operation of health services. It is also designated as the Authority's 'Crime and Disorder Committee' with responsibility for the review and scrutiny of crime and disorder matters. These roles and responsibilities are more fully set out within Part 3 – Responsibility for Functions.</p> <p>The Audit and Governance Committee promotes the Authority's internal governance and financial control and approves the Council's annual Statement of Accounts and Treasury Management Strategy. The Committee is made up of 7 Elected Members and is chaired by an Elected Member who is not from the majority political group (if any). The Audit and Governance Committee is there to make sure that the Authority manages its budget and finances in a proper and prudent way. It looks at the work of the Authority's internal auditors and reviews the plans of the external auditor and the internal audit team to ensure that audit work is co-ordinated. The Committee promotes the maintenance of high standards of conduct by Elected Members and additional independent members are included when standards issues are considered. The Audit and Governance Committee also acts as the statutory scrutiny committee of the Council in relation to the provision and operation of health services and is also designated as the Authority's 'Crime and Disorder Committee'.</p> <ol style="list-style-type: none"> <li>Promote the independent internal audit function and raise awareness of internal control, reviewing controls and financial operations and developing an anti-fraud culture.</li> </ol> |             |           |             |          |    |   |        |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |    |         |        |    |   |         |        |

|  |   |
|--|---|
|  | <ol style="list-style-type: none"> <li>2. Focussing and monitoring the Authority's audit resources by reviewing the plans and reports of the external auditor and the internal audit team to ensure that audit work is coordinated. Determining the arrangements for appointment of the External Auditor.</li> <li>3. Monitoring audit performance by including reporting schedules and action on recommendations</li> <li>4. Power to approve Authority's statement of accounts and Annual Governance Statement.</li> <li>5. To scrutinise the Treasury Management Strategy and resulting Treasury Management solutions thereon and to make such recommendations to Full Council as the Committee shall deem appropriate.</li> <li>6. Consider the overall effectiveness of the Authority's corporate governance arrangements, risk management and antifraud and anti-corruption arrangements and to seek assurance that action is taken on risk related issues identified by internal and external audit.</li> <li>7. Functions relating to the scrutiny of contracts and the monitoring of contracts (at the discretion of the Committee) subject to the formal quotation and tendering procedures under the Authority's Contract Procedure Rules.</li> <li>8. Making appointments to the Independent Remuneration Panel as established under the provisions of the Local Government Act 2000<sup>5</sup>.</li> <li>9. Promoting and maintaining high standards of conduct by Elected Members and Co-opted members of the Authority</li> <li>10. Assisting Elected Members and Co-opted members to observe the requirements of the Council's Code of Conduct</li> <li>11. To advise and offer guidance to Elected Members and Co-opted members on the adoption or revision of the Code of Conduct.</li> <li>12. To delegate to a Hearing Sub-Committee, the conduct of a hearing upon a complaint and to make recommendations and report findings, as appropriate.</li> <li>13. To grant dispensations to Elected Members and Co-opted members (including Parish Council representatives) from requirements relating to interests as set out within the relevant Code of Conduct</li> <li>14. Powers to make payments or provide other benefits in cases of maladministration as determined by the Local Government Ombudsman</li> <li>15. To assist in making recommendations through the better governance of the Council insofar as it relates to the maintenance and promotion of high ethical standards</li> <li>16. To exercise and undertake the statutory health scrutiny functions of the Authority under Part 5 of Chapter 2 of the</li> </ol> |
|--|---|

<sup>5</sup> Local Authorities (Members Allowances) (England) Regs 2003/1021

|  |  |
|--|--|
|  | <p>Health and Social Care Act 2012 and regulations made there under and associated guidance.</p> <p>17. To undertake the functions of the Authority's Crime and Disorder Committee for the purposes of the Police and Justice Act 2006</p> <p>18. Power to determine complaints regarding Elected Members in accordance with the Council's agreed corporate complaints procedures.</p> <p>19. Power to consider and determine: • Appeals against dismissal • Disputes or appeals arising out of Departmental staffing reviews and/or restructures • Grievances at the final internal stage</p> <p>20. Functions relating to local government pensions, etc. relating to the determination of individual cases.</p> <p>21. Monitoring the use of Covert Surveillance (Regulation of Investigatory Powers Act 2000) (RIPA) • To receive reports upon the Authority's use of surveillance powers under the Regulation of Investigatory Powers Act 2000 (RIPA) • To examine compliance with the legislation, the Code of Practice and Authority policy in connection to RIPA • To consider whether the Authority policy on RIPA remains fit for purpose and recommend changes where appropriate for the consideration of Finance and Policy Committee.</p> |
|--|--|